

### DMS Behavior Matrix

	ARRIVAL	CLASSROOM	ASSEMBLIES/FIELD TRIPS	LUNCH	HALLWAY	RESTROOMS
<b>Be Safe</b>	<ul style="list-style-type: none"> <li>®Use sidewalks and crosswalks appropriately</li> <li>®Be alert to traffic on streets and in parking lots</li> <li>®Store bicycles/skateboards in racks and follow all safety rules</li> </ul>	<ul style="list-style-type: none"> <li>®Use classroom equipment as instructed</li> <li>®Ask permission to leave room</li> <li>®Know and follow emergency procedures</li> <li>®Keep hands, feet, and all other objects to self</li> </ul>	<ul style="list-style-type: none"> <li>®Stay with your class/group</li> <li>®Be aware of surroundings/potential hazards</li> <li>®Stay in designated areas</li> <li>®Follow bus rules</li> </ul>	<ul style="list-style-type: none"> <li>®Clean up and/or report spills</li> <li>®Keep hands, feet, and utensils to self</li> <li>®Remain seated until dismissed</li> </ul>	<ul style="list-style-type: none"> <li>®Walk don't run</li> <li>®Keep hands, feet and all other objects to self</li> <li>®Be aware of surroundings and others around you.</li> <li>®Stay to the right</li> </ul>	<ul style="list-style-type: none"> <li>®Report damage and/or accidents</li> <li>®No loitering in the restrooms</li> <li>®Wash hands</li> </ul>
<b>Be Responsible</b>	<ul style="list-style-type: none"> <li>®Arrive on time</li> <li>®Bring all class materials</li> <li>®Arrive to school in appropriate clothing</li> <li>®Place all personal electronic devices (phones, tablets, etc.) on silent and only use when appropriate</li> <li>®Follow teacher/staff instructions</li> </ul>	<ul style="list-style-type: none"> <li>®Be in class and on time</li> <li>®Follow directions and classroom rules</li> <li>®Engage in/complete assignments</li> <li>®Clean up after yourself</li> <li>®Seek assistance when needed</li> <li>®Follow absence procedures and finish make-up work in a timely manner</li> </ul>	<ul style="list-style-type: none"> <li>®Follow Instructions</li> <li>®Dress appropriately</li> <li>®Clean up after yourself</li> </ul>	<ul style="list-style-type: none"> <li>®Clean up after yourself; table, floor, tray, and lawn</li> <li>®Wipe tables when finished</li> <li>®Push in or stack chairs</li> <li>®Use indoor voices and be aware of your volume</li> </ul>	<ul style="list-style-type: none"> <li>®Observe passing time limits</li> <li>®Use your time wisely during passing period</li> <li>®Keep the hallways clear of your belongings</li> <li>®During class, do not use or leave to use electronic devices in hallway</li> </ul>	<ul style="list-style-type: none"> <li>®Use during passing period when possible</li> <li>®Use closest restroom</li> <li>®Leave restroom clean</li> </ul>
<b>Be Respectful</b>	<ul style="list-style-type: none"> <li>®Use appropriate language</li> <li>®Remove hats and headgear</li> <li>®Respect teachers/staff and fellow students</li> <li>®Use good manners</li> </ul>	<ul style="list-style-type: none"> <li>®Respect school property and others' possessions</li> <li>®Allow others to learn</li> <li>®Use appropriate language</li> <li>®Treat yourself and others with kindness and respect</li> <li>®Exercise academic integrity</li> </ul>	<ul style="list-style-type: none"> <li>®Pay attention</li> <li>®Use appropriate voice level for the situation</li> <li>®Interact with the presenter in the appropriate manner</li> </ul>	<ul style="list-style-type: none"> <li>®Use appropriate language</li> <li>®Be polite to all staff</li> <li>®Use good manners and common courtesy</li> <li>®Be considerate of classes in session</li> </ul>	<ul style="list-style-type: none"> <li>®Keep noise to a minimum</li> <li>®Respect others' space and belongings</li> <li>®Use good manners and be polite</li> <li>®Close lockers quietly</li> </ul>	<ul style="list-style-type: none"> <li>®Respect school property</li> <li>®Respect others' privacy</li> <li>®Do not use the restroom for texting/cell phone use</li> <li>®No vandalism</li> </ul>

	<b>MEDIA/TECH LABS</b>	<b>GYM &amp; LOCKER ROOMS</b>	<b>OFFICES</b>	<b>BUS</b>	<b>DISMISSAL</b>	<b>AM COMMONS</b>	<b>FRONT HALL/MORNING SPORTS</b>
<b>Be Safe</b>	<ul style="list-style-type: none"> <li>®Access only appropriate websites</li> <li>®Log on/off computer when finished</li> <li>®Keep hands, feet, and all other objects to self</li> <li>®Keep work area clean and clear of obstructions</li> </ul>	<ul style="list-style-type: none"> <li>®Use equipment with teacher permission only</li> <li>®Keep hands, feet and all other objects to self</li> <li>®Be aware of your surroundings and those around you</li> </ul>	<ul style="list-style-type: none"> <li>®Keep hands, feet, and all objects to yourself</li> </ul>	<ul style="list-style-type: none"> <li>®Stay behind yellow line until the bus stops</li> <li>®Enter/exit in orderly fashion</li> <li>®Keep aisles clear</li> <li>®Stay seated</li> <li>®Keep hands, feet, and all other objects to yourself</li> </ul>	<ul style="list-style-type: none"> <li>®Be alert to traffic</li> <li>®Leave the building in a safe manner</li> </ul>	<ul style="list-style-type: none"> <li>®No loitering in main walkway</li> <li>®Keep your hands, feet, and all other objects to yourself</li> </ul>	<ul style="list-style-type: none"> <li>®Keep the entry way and main walkway clear</li> <li>®Wait in Commons area for gym to open</li> <li>®Leave backpacks in designated area only</li> <li>®No horseplay or sports in the main walkway</li> </ul>
<b>Be Responsible</b>	<ul style="list-style-type: none"> <li>®Follow directions</li> <li>®Report all technical difficulties and/or damages to an adult</li> <li>®Raise hand for help</li> <li>®Push in chairs</li> </ul>	<ul style="list-style-type: none"> <li>®Go to appropriate areas and follow directions</li> <li>®Use assigned locker and lock it</li> <li>®Be prepared with proper attire</li> <li>®Be on time</li> </ul>	<ul style="list-style-type: none"> <li>®Use appropriate check in/out process</li> <li>®Report to office promptly when called</li> <li>®Return from office promptly</li> </ul>	<ul style="list-style-type: none"> <li>®Follow directions</li> <li>®Take all belongings and trash when you leave the bus</li> <li>®Ride designated route</li> </ul>	<ul style="list-style-type: none"> <li>®Listen to the announcements at the end of the day</li> <li>®Unless attending school activities, leave the building</li> </ul>	<ul style="list-style-type: none"> <li>®Remain in the Commons until the bell rings</li> <li>®Clean up after yourself</li> </ul>	<ul style="list-style-type: none"> <li>®Clean up all trash before leaving area</li> <li>®Put away sports equipment before leaving area</li> <li>®Use sports equipment for intended purpose</li> </ul>
<b>Be Respectful</b>	<ul style="list-style-type: none"> <li>®Respect others' space and/or work time</li> <li>®Care for materials</li> <li>®No food/drink around computers</li> <li>®Use appropriate language and voice level</li> </ul>	<ul style="list-style-type: none"> <li>®Demonstrate good sportsmanship</li> <li>®Use and return equipment appropriately</li> <li>®Use appropriate language and voice level</li> </ul>	<ul style="list-style-type: none"> <li>®Use good manners, (please and thank you)</li> <li>®Use appropriate language and voice level</li> <li>®Wait your turn</li> </ul>	<ul style="list-style-type: none"> <li>®Respect the driver, bus, and others</li> <li>®Use appropriate language and voice level</li> </ul>	<ul style="list-style-type: none"> <li>®Use appropriate language and voice level</li> <li>®Be respectful to staff, students, and others when exiting the building and parking lot</li> </ul>	<ul style="list-style-type: none"> <li>®Remove head covering upon entering the building</li> <li>®Use appropriate language and voice level</li> <li>®Head to class in an orderly fashion</li> </ul>	<ul style="list-style-type: none"> <li>®Use appropriate language and voice level</li> <li>®Keep main entry clear at all times</li> <li>®Share equipment and allow all to participate</li> <li>®Follow the posted morning sports rules</li> </ul>



# RESTROOMS

## BE SAFE

- REPORT DAMAGES AND/OR ACCIDENTS
- NO LOITERING
- WASH HANDS

## BE RESPONSIBLE

- USE ONLY DURING PASSING PERIOD WHEN POSSIBLE
- USE CLOSEST RESTROOM
- LEAVE RESTROOM CLEAN

## BE RESPECTFUL

- RESPECT SCHOOL PROPERTY
- RESPECT OTHERS' PRIVACY
- DO NOT USE THE RESTROOM FOR TEXTING/CELL PHONE USE
- NO VANDALISM



# CLASSROOM

## BE SAFE

- USE CLASSROOM EQUIPMENT AS INSTRUCTED
- ASK PERMISSION TO LEAVE
- KNOW/FOLLOW EMERGENCY PROCEDURES
- KEEP HANDS, FEET, AND ALL OTHER OBJECTS TO SELF

## BE RESPONSIBLE

- BE IN CLASS AND ON TIME
- FOLLOW DIRECTIONS/RULES
- ENGAGE IN/COMPLETE ASSIGNMENTS
- CLEAN UP AFTER YOURSELF
- SEEK ASSISTANCE WHEN NEEDED
- FOLLOW ABSENCE PROCEDURES AND FINISH MAKE-UP WORK IN A TIMELY MANNER

## BE RESPECTFUL

- RESPECT SCHOOL PROPERTY AND OTHERS' POSSESSIONS
- ALLOW OTHERS TO LEARN
- USE APPROPRIATE LANGUAGE
- TREAT OTHERS WITH KINDNESS AND RESPECT
- EXERCISE ACADEMIC INTEGRITY



# ASSEMBLY/FIELD TRIPS

## BE SAFE

- STAY WITH YOUR CLASS
- BE AWARE OF SURROUNDINGS AND POTENTIAL HAZARDS
- STAY IN DESIGNATED AREAS
- FOLLOW BUS RULES

## BE RESPONSIBLE

- FOLLOW INSTRUCTIONS
- DRESS APPROPRIATELY
- CLEAN UP AFTER YOURSELF

## BE RESPECTFUL

- PAY ATTENTION
- USE APPROPRIATE VOICE LEVEL
- INTERACT WITH THE PRESENTER IN THE APPROPRIATE MANNER



# LUNCH

## BE SAFE

- CLEAN UP AND/OR REPORT SPILLS
- KEEP HANDS, FEET, AND UTENSILS TO SELF
- REMAIN SEATED UNTIL DISMISSED

## BE RESPONSIBLE

- CLEAN UP AFTER YOURSELF (TRAY, TABLE, FLOOR, AND LAWN)
- WIPE TABLES WHEN FINISHED
- PUSH IN OR STACK CHAIRS
- USE INDOOR VOICES AND BE AWARE OF YOUR VOLUME

## BE RESPECTFUL

- USE APPROPRIATE LANGUAGE
- BE POLITE TO ALL STAFF
- USE GOOD MANNERS AND COMMON COURTESY
- BE CONSIDERATE OF CLASSES IN SESSION



# HALLWAYS

## BE SAFE

- WALK; DON'T RUN
- KEEP HANDS, FEET, AND ALL OTHER OBJECTS TO SELF
- BE AWARE OF SURROUNDINGS AND OTHERS AROUND YOU
- STAY TO THE RIGHT

## BE RESPONSIBLE

- OBSERVE PASSING TIME LIMITS
- USE YOUR TIME WISELY DURING PASSING PERIOD
- KEEP THE HALLWAYS CLEAR
- DON'T LEAVE CLASS TO USE YOUR ELECTRONIC DEVICE

## BE RESPECTFUL

- KEEP NOISE TO A MINIMUM
- RESPECT OTHERS' SPACE AND BELONGINGS
- USE GOOD MANNERS AND BE POLITE
- CLOSE LOCKERS QUIETLY



# MEDIA/TECH LABS

## BE SAFE

- ACCESS ONLY APPROPRIATE WEBSITES
- LOG ON/OFF COMPUTER WHEN FINISHED
- KEEP HANDS, FEET, AND ALL OTHER OBJECTS TO SELF
- KEEP WORK AREA CLEAN AND CLEAR OF OBSTRUCTIONS

## BE RESPONSIBLE

- FOLLOW DIRECTIONS
- REPORT ALL TECHNICAL DIFFICULTIES AND/OR DAMAGES TO AN ADULT
- RAISE HAND FOR HELP
- PUSH IN CHAIRS

## BE RESPECTFUL

- RESPECT OTHERS' SPACE AND/OR WORK TIME
- CARE FOR MATERIALS
- NO FOOD/DRINK AROUND COMPUTERS
- USE APPROPRIATE LANGUAGE AND VOICE LEVEL





# GYM & LOCKER ROOMS

## BE SAFE

- USE EQUIPMENT WITH TEACHER PERMISSION ONLY
- KEEP HANDS, FEET, AND ALL OTHER OBJECTS TO SELF
- BE AWARE OF SURROUNDINGS AND THOSE AROUND YOU

## BE RESPONSIBLE

- GO TO APPROPRIATE AREAS AND FOLLOW DIRECTIONS
- USE ASSIGNED LOCKER AND LOCK IT
- BE PREPARED WITH PROPER ATTIRE
- BE ON TIME

## BE RESPECTFUL

- DEMONSTRATE GOOD SPORTSMANSHIP
- USE AND RETURN EQUIPMENT APPROPRIATELY
- USE APPROPRIATE LANGUAGE AND VOICE LEVEL



# OFFICES

## BE SAFE

- KEEP HANDS, FEET, AND ALL OTHER OBJECTS TO YOURSELF

## BE RESPONSIBLE

- USE APPROPRIATE CHECK IN/OUT PROCESS
- REPORT TO OFFICE PROMPTLY WHEN CALLED
- RETURN FROM OFFICE PROMPTLY

## BE RESPECTFUL

- USE GOOD MANNERS (PLEASE AND THANK YOU)
- USE APPROPRIATE LANGUAGE AND VOICE LEVEL
- WAIT YOUR TURN



# BUS

## BE SAFE

- STAY BEHIND YELLOW LINE UNTIL THE BUS STOPS
- ENTER/EXIT IN ORDERLY FASHION
- KEEP AISLES CLEAR AND REMAIN SEATED
- KEEP HANDS, FEET, AND ALL OTHER OBJECTS TO YOURSELF

## BE RESPONSIBLE

- FOLLOW DIRECTIONS
- TAKE ALL BELONGINGS AND TRASH WHEN LEAVING
- RIDE DESIGNATED ROUTE

## BE RESPECTFUL

- RESPECT THE DRIVER, BUS, AND OTHERS
- USE APPROPRIATE LANGUAGE AND VOICE LEVEL



# DISMISSAL

## BE SAFE

- BE ALERT TO TRAFFIC
- LEAVE THE BUILDING IN A SAFE MANNER

## BE RESPONSIBLE

- LISTEN TO THE ANNOUNCEMENTS AT THE END OF THE DAY
- UNLESS ATTENDING SCHOOL ACTIVITIES, LEAVE THE BUILDING

## BE RESPECTFUL

- USE APPROPRIATE LANGUAGE AND VOICE LEVEL
- BE RESPECTFUL TO STAFF, STUDENTS, AND OTHERS WHEN EXITING THE BUILDING AND PARKING LOT



# ARRIVAL

## BE SAFE

- USE SIDEWALKS/CROSSWALKS APPROPRIATELY
- BE ALERT TO TRAFFIC ON STREETS AND IN PARKING LOTS
- STORE BIKES/SKATEBOARDS IN RACKS AND FOLLOW SAFETY RULES

## BE RESPONSIBLE

- ARRIVE ON TIME
- BRING ALL CLASS MATERIALS
- ARRIVE TO SCHOOL IN APPROPRIATE CLOTHING
- PLACE ALL ELECTRONIC DEVICES ON SILENT AND USE APPROPRIATELY
- FOLLOW TEACHER/STAFF INSTRUCTIONS

## BE RESPECTFUL

- USE APPROPRIATE LANGUAGE
- REMOVE HATS AND HEADGEAR
- RESPECT TEACHERS, STAFF, AND FELLOW STUDENTS
- USE GOOD MANNERS



# AM COMMONS

## BE SAFE

- KEEP ENTRY AND WALKWAY CLEAR
- KEEP YOUR HANDS, FEET, AND OTHER OBJECTS TO YOURSELF

## BE RESPONSIBLE

- REMAIN IN COMMONS UNTIL THE BELL RINGS
- CLEAN UP AFTER YOURSELF

## BE RESPECTFUL

- REMOVE HEAD COVERING UPON ENTERING THE BUILDING
- USE APPROPRIATE LANGUAGE AND VOICE LEVEL
- HEAD TO CLASS IN AN ORDERLY FASHION



# FRONT HALL/MORNING SPORTS

## BE SAFE

- KEEP MAIN ENTRY AND WALK WAY CLEAR
- WAIT IN COMMONS FOR GYM TO OPEN
- LEAVE BACKPACKS IN DESIGNATED AREA
- NO HORSEPLAY OR SPORTS IN THE MAIN WALK WAY

## BE RESPONSIBLE

- CLEAN UP ALL TRASH BEFORE LEAVING
- PUT AWAY SPORTS EQUIPMENT BEFORE LEAVING
- USE EQUIPMENT FOR INTENDED PURPOSE

## BE RESPECTFUL

- USE APPROPRIATE LANGUAGE AND VOICE LEVEL
- KEEP MAIN ENTRY CLEAR AT ALL TIMES
- SHARE EQUIPMENT AND ALLOW ALL TO PARTICIPATE
- FOLLOW THE POSTED MORNING SPORTS RULES